



<b>Title</b>	Classroom Teacher – Mathematics
<b>Organisation unit</b>	Middle and/or Senior School
<b>Position Type</b>	Full-time or part-time, ongoing
<b>Award / Agreement</b>	Ballarat and Queen’s Anglican Grammar School (Teachers) Agreement 2022 (the Agreement), or its successor(s)
<b>Classification</b>	Dependent on experience
<b>Reports to</b>	Chair of Faculty - Mathematics Ultimately, all positions report to the Headmaster
<b>Work location</b>	201 Forest Street, Wendouree, Victoria 3355, and other locations as required

## 1. ABOUT BALLARAT GRAMMAR

Ballarat Grammar is one of regional Australia’s leading co-educational schools with a proud history dating back to 1877 and a flourishing community of over 1,500 students from 6 months to Year 12, including around 250 boarders.

With three campuses, an extensive array of first-class facilities and a range of challenging and diverse programs, we provide rich opportunities for our students to learn to thrive.

The ‘essence of Grammar’ is based on wellbeing. Steeped in the Anglican tradition, we invest our values and focus in preparing our students to develop into positive and resilient individuals intent on establishing their own pathway in the world.

We want our students to graduate with a deep understanding of the world and of the people in it. As an active member school of Round Square our students are supported to take on challenges that demand courage, generosity, imagination, principle and resolution.

We take tremendous pride in maintaining a dedicated team of staff and we seek to employ people of the highest calibre. Our experienced Board of Directors is committed to ensuring all students are provided with the very best opportunities and potential for growth.

## 2. STUDENT SAFETY STATEMENT

Ballarat Grammar is committed to zero tolerance of child abuse in every form and all allegations and safety concerns will be treated very seriously and consistently with our robust policies and procedures. All staff, volunteers and members of our community have a duty of care to protect the safety, health and wellbeing of all children in their care.

As a school with a diverse population, this includes students with a disability, Aboriginal and Torres Strait Islander children and children from culturally and linguistically diverse backgrounds.



As a Student Safe Organisation, employment with Ballarat Grammar is subject to current and satisfactory:

- National (and international, where relevant) police check, and
- Working with Children Check, and/or
- Victorian Institute of Teaching registration.

### 3. BALLARAT GRAMMAR VALUES

With its Christian ethos and heritage of liberal education, the School promotes the following values in all of its endeavours;

#### **Integrity**

We act morally and ethically, seeking the truth and treating others with consideration and respect.

#### **Aspiration**

We pursue excellence, in learning and in life.

#### **Courage**

We seek justice and the common good, leading with humility and persevering in adversity.

#### **Compassion**

We show kindness and embrace diversity, committing to global awareness and understanding.

#### **Responsibility**

We take responsibility for our actions, serving our communities and acting as stewards of the environment.

#### **Hope**

We share times of joy and live with hope in life's challenges, ever grateful for the richness of human experience.

*For those to whom much is given will much be required – Luke 12:48*

### 4. OUR LEARNING AND BEHAVIOURAL VALUES

- We look to a positive future from a proud tradition. Our relationships are based on warmth, respect and trust.
- We're passionate about learning in all areas of our lives. We strive for academic excellence, knowing that it takes hard work over a long period of time.
- Beyond the classroom, we love exploring new learning opportunities while continuing to extend ourselves in areas that are already familiar. We're developing the confidence to take risks with our learning and the skills to bounce back when things don't go as well as we'd like.
- We welcome people from many backgrounds and look out for each other because that's what makes our community strong.
- In working together for a better world, we believe that helping others through service enriches our lives. And we're always looking for opportunities to actively engage with the natural environment.



- In all that we do, we draw on the Anglican values of openness and inclusivity to help us look for ways to find meaning and fulfilment so that we can be our best selves in every part of our lives.

## 5. POSITION PURPOSE

The Classroom Teacher is responsible for empowering Ballarat Grammar students with:

- Academic confidence and a passion for learning,
- An understanding of the obligations of community, both local and international,
- Social competence, the capacity for leadership and genuine compassion for others,
- A desire for involvement in the arts, sports and co-curricular activities,
- Good physical and emotional health, and
- An understanding of, and learning from, Christian faith and Christian spirituality.

## 6. ORGANISATIONAL RELATIONSHIPS

Reports to: Chair of Faculty – Mathematics  
Ultimately, all positions report to the Headmaster

Direct Reports: Nil

Internal Relationships: Heads of School  
Assistant Heads of School  
Classroom Teachers  
Inclusive Education staff  
Pastoral Care and Wellbeing staff  
All BGS staff

External Relationships: Students  
Student families

## 7. KEY RESPONSIBILITIES

### Classroom Teaching

- Create a learning environment that stimulates interest and purposeful learning.
- Develop a clear and comprehensive course of instruction that aligns with curriculum objectives, as well as progressing the learning of all students.
- Engage a variety of teaching techniques to suit course objectives and student developmental levels.
- Develop challenging learning activities.
- Actively engage students in the learning process.
- Fully utilise a wide variety of teaching resources and technologies available within the School community.
- Engage students in assessment and evaluation processes and techniques.
- Actively engage with students and their families in relation to student learnings and performance.



### **Pastoral Care and Co-curricular**

- Reflect and uphold the values of the School at all times and take an active role in the general life of the School.
- Actively engage with pastoral and other co-curricular activities, including rostered supervisory duties around the School grounds, after school sports and camps.

### **Other**

- Actively engage in Whole Staff Professional Learning Days, to develop professionally with colleagues, receive consistent and up-to-date training regarding education.
- Other duties as requested by the Headmaster.

## **8. PERSON SPECIFICATIONS**

### **Qualifications and Certificates**

- VIT approved teaching qualification in Mathematics.
- VIT registration.
- First Aid Certificate, including CPR, Anaphylaxis and Asthma Management.

### **Knowledge and Experience**

- Demonstrated educational teaching experience of Mathematics, especially within Years 7 to 10.
- Significant comprehension of Mathematical concepts, principles, methods and vocabulary.
- Demonstrated knowledge of and experience in teaching curriculum for Units 1- 4 in all Mathematics fields (desirable).
- Experience in extension and enrichment programs in Mathematics.
- Experience and knowledge of individual academic learning programmes for students with diverse abilities and needs.

### **Skills and Attributes**

- Ability to demonstrate and authentically promote Ballarat Grammar's values.
- Ability to maintain confidentiality, to the highest level.
- Ability to actively adhere to and promote the School's Student Safety and Wellbeing Standards.
- Excellent interpersonal and communication skills, including the ability to display compassion.
- Effective strategies to gather, analyse and act on student data to improve learning outcomes for each student.
- Willingness to work collaboratively to design, deliver and document learning experiences for students.
- Well-developed report writing and curriculum documentation skills.
- A commitment to professional development.
- Demonstrated capacity for the innovative use of technology to engage learners in the classroom and integrate 21st Century learning skills into teaching and learning program.
- A willingness and ability to participate fully in the School's academic, co-curricular and pastoral care programs.
- Be highly motivated with excellent organisation and administrative skills.
- Be enthusiastic and passionate about the teaching of Mathematics.
- Be an active contributor to high performing learning teams.



### Accountability

- Undertake work and duties under limited direction and with integrity.
- Work to timeframes and within relevant delegations of authority.
- Actively engage in reflective practice and a culture of continuous learning and development.
- Participate in supervision with your responsible manager and actively lead your own professional development in line with the organisational objectives and those set with your manager.
- The Chair of Faculty – Mathematics and/or Headmaster are available for guidance and advice.

**This position is subject to review and may change in accordance with Ballarat Grammar's operational, service and consumer requirements.**

### APPOINTED EMPLOYEE:

*Please sign and date to acknowledge that you have read, understood and accept the contents of this Position Description:*

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

